

# Friends of the High Point Public Library Gift and Memorial Form

(to be completed by the donor)

PLEASE PRINT

## Section 1. Given by:

## Section 2. Description of the gift (include # of items):

Name: Mr., Mrs., Miss., Ms.
Address:
Date:

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## DO NOT FILL OUT THIS SECTION UNLESS THE GIFT IS A MEMORIAL

### Section 3. Memorial Gifts:

If your gift is a memorial (given in memory of someone) please read and complete this section. You may place a memorial gift in the library collection either by donating the item (it should be in good condition) or, you may request the library to select an appropriate item with your cash donation.

<p>My gift is in memory of _____</p> <p>Please notify the following person of this gift:</p> <p>Name: _____</p> <p>Address: _____</p> <p>Check one of the following:</p> <p><input type="checkbox"/> I am donating the item(s) listed in Section 2 to be placed in the library collection as a memorial.</p> <p><input type="checkbox"/> I wish to donate \$_____ to the Friends of High Point Public Library for the purchase of library materials indicated below:</p> <p>Donor's signature: _____</p>
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**Section 4. Agreement:** The Friends of the High Point Public Library is pleased to accept your gift with the following conditions: The library reserves the right to dispose of an item if later examination indicates that the library cannot use it. The library cannot appraise any item for tax purposes but will acknowledge your gift in writing. A gift book plate is inserted in memorial gifts only.